5903105/2022/SU-II-GAD01

GOVERNMENT OF ANDHRA PRADESH
A B S T R A C T

Establishment – Secretariat Subordinate Services – Single Unit – Sri P.V. Raghuram, Assistant Secretary to Government GAD expired while in service on 08.06.2019 - Smt. P.Subha W/o. Late Sri P.V. Raghuram - Appointed as Typist-cum-Assistant on compassionate grounds on conditional basis – Orders - Issued.

GENERAL ADMINISTRATION (SU.II) DEPARTMENT

G.O.Ms.No.32. **Dated: 27-04-2022.**

Read the following:-

1. G.O.Ms.No.687, General Administration (Ser.A) Dept., dt:03-10-1977.
2. G.O.Ms.No.612, General Administration (Ser.A) Dept., dt:30-10-1991.
3. G.O.Ms.No.87, General Administration (Ser.A) Dept., dt:23-03-1998.
4. G.O.Ms.No.346, General Administration (Ser.G) Dept., dt:26-10-2004.
5. Govt.Memo.No:60681/Ser.A/2003-1, G.A.(Ser.A)Dept., dt:12-08-2003.
6. G.O.Ms.No.134, General Administration (Ser.A) Dept., dt:12-05-2014.
7. Application together with its enclosures received from Smt. P.Subha W/o. Late Sri P.V.Raghuram, Assistant Secretary to Government, GAD, dt.25.11.2019.

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ORDER:

In the reference 7th read above, Smt. P.Subha W/o. Late Sri P.V. Raghuram, Assistant Secretary to Government, General Administration Department, who expired on 08.06.2019 while in service, has requested to provide employment to her on compassionate grounds in A.P. Secretariat.

2. Government after careful examination, under Rule 10 (a) of the Andhra Pradesh State and Subordinate Service Rules, 1996 and also in terms of the orders issued in the references 1st to 6th read above, hereby appoint Smt. P.Subha W/o. Late Sri P.V. Raghuram, Assistant Secretary to Government GAD, as Typist-cum-Assistant, in the category 8(a) under Class-B in Rule-2 of Andhra Pradesh Secretariat Subordinate Service Rules, 1997, in the scale of pay of Rs.28280-89720, with usual allowances admissible from time to time from the date of joining duty, in relaxation of upper age limit prescribed in the A.P. State and Subordinate Service Rules, 1996.

3. The appointment of Smt. P.Subha W/o. Late Sri P.V. Raghuram, Assistant Secretary to Government GAD, as Typist-cum-Assistant as ordered in para (2) above is purely on temporary basis on compassionate grounds and also subject to the following conditions:-

i. Her appointment is purely on temporary basis and is liable to be terminated at any time without any notice and without assigning any reason;
ii. She should join duty within the period of 30 days as per Rule 11 (a) of Andhra Pradesh State and Subordinate Service Rules from the date of dispatch (by speed post) of the appointment order failing which her appointment will automatically be cancelled;
iii. She should acquire the Typewriting Higher Grade qualification in Telugu on Government standard key board within two years from the date of her appointment;
iv. She should pass the test in proficiency in office automation and usage of computer and associated software conducted by Andhra Pradesh Public Service Commission as stipulated in G.O. 6th read above, within a period of two (2) years;
v. If, she fails to acquire the requisite qualification within the prescribed period, she will be reverted to a lower post as if she is a fresh candidate. If she is not willing to take the lower post, she is liable to be discharged from service in terms of G.O.Ms.No.969, General Administration (Ser.A) Department, dated:26-10-1995;
vi. Her services in the category of Typist-cum-Assistant shall be considered for placing on probation from the date she acquires the Typewriting qualification by higher grade in Telugu within the stipulated time and subject to verification of antecedents;

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vii. She should give an undertaking in writing that she will maintain properly all her other family members who were dependents on Late Sri P.V. Raghuram, Assistant Secretary to Government, GAD and in case it is proved subsequently that the family members are being neglected (OR) not being maintained properly by her, the appointment shall be terminated forthwith;

viii. Her appointment will be cancelled, if she is physically not fit;

ix. She should undergo training for a period of 3 months and as per the subsequent instructions issued from time to time on the subject;

x. She has to complete 3 months of duty period continuously to complete the training course. She will not be granted extra-ordinary leave or any other leave, other than casual leave, during the period of training except under extra-ordinary circumstances. If, in any case, leave other than casual leave is availed during the period of training, her training shall be extended to the extent of leave taken;

xi. She should serve the Government for a period of not less than 2 years after completion of training;

xii. She should pass the Language Test in Telugu within the period of probation, if she has not passed SSC or its equivalent examination or any other higher examination with Telugu as medium of instructions and examination or with Telugu as one of the subjects. The penalty for failure to pass the Telugu Test will be extension of probation and discharge from service thereafter;

xiii. She should be covered by the Contributory Pension Scheme introduced by Government of Andhra Pradesh with effect from 01.9.2004 (vide G.O.Ms.Nos.653, 654 & 655, Finance (Pen.I) Department, dated: 22.09.2004);

xiv. She is directed to submit all the documents in original relating to age, education qualifications and Community (in case of SC/ST/BC), certificate of exclusion from creamy layer for BCs; and also Physical Fitness certificates in the prescribed proforma from Medical Board of respective District.

4. The General Administration (SU.II) Department reserves the right to add any further conditions if felt necessary, in the interest of administration to this conditional compassionate appointment on temporary basis.

5. The individual shall report before the G.A.(SU.II) Department, within the stipulated period, for further posting orders.

H.ARUN KUMAR
SECRETARY TO GOVERNMENT(SER.&HRM).

To
Smt. P.Subha, W/o. Late Sri P.V. Raghuram,
H.No.16-11-237/1, Flat No.202,
Parimala Sriya Apartment,
Saleem Nagar, Ferhat Hospital Road,,
Malakpet, Hyderabad-500036.

Copy to:-

The Dy.P.A.O., Secretariat Branch, Velagapudi.
The Prl. Accountant General, A.P., Vijayawada.
The P.S.to Secretary to Government (SER.&HRM).
The General Administration(Esst-II)Department.
SF/SC.(1087274)

//FORWARDED :: BY ORDER//

SECTION OFFICER